

SPRINGFIELD CHARTER TOWNSHIP



SEAN R. MILLER, CLERK

248-846-6510 | 248-846-6538 FAX

Ramboll Proposal Follow Up Meeting

Springfield Township

12000 Davisburg Road, Davisburg, MI 48350

March 17, 2026

TIME 10:00 AM

PRESENT:

Richard L. Davis, Township Supervisor

Greg Need, Township Attorney

Gerald Fisher, Township Special Counsel

Brian Galley, Planning Chairperson

Danielle Amber, Ramboll Project Manager

Chris Todd, FFC Member/Resident

Danielle Sink, Supervisor's Assistant/Recording Secretary

Supervisor Ric Davis opened the meeting by introducing Brian Galley, Chair of the Planning Commission, and explained that Chairperson Galley will be the point of contact for the Levy application review. He also introduced resident and fact-finding committee member Chris Todd and stated he was here to observe the meeting.

Supervisor Davis confirmed he received Ramboll's rate sheet and asked the group for any concerns.

Both Township Attorney Greg Need and Special Counsel Gerald Fisher commented that certain tasks amounts seem light while others appeared heavy and expressed a preference for a time and materials approach rather than a lump sum because total effort could vary as the project develops.

Discussion moved to Wetlands as they are a significant and potentially complex issue on the site, with Counsel Fisher suggested that conditions might be necessary to protect the sensitive areas of the prairie fen if an approval is granted.

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Ramboll's Project Manager Ms. Danielle Amber explained the reasoning behind a lighter estimate for wetlands and ecological species review is because potentially the same team would review overlapping materials for both topics which would reduce duplication. She stated she was willing to adjust the scope and budget if needed once documents were reviewed in detail.

Supervisor Davis noted two wetland areas and asked that any areas identified on the site be investigated.

Ms. Amber confirmed that all onsite wetlands must be submitted for application review, cautioning that online datasets are insufficient without being on the physically site. She described the typical communication with EGLE during permitting and when additional information is required.

Supervisor Davis asked whether agency coordination would be handled as part of Ramboll's review.

Ms. Amber explained that their current proposal focuses on reviewing documentation and recommending additions. She explained she would be happy to assist with coordination as her firm routinely works with agencies and could be added to the proposal.

Supervisor Davis, Counsel Fisher, and Attorney Need all agreed that direct coordination with the agencies should be incorporated into the proposal.

Attorney Need asked whether Ms. Amber had seen the original six-page scope of work.

Ms. Amber said her team had updated the proposal based on the last conversation and sent it to Attorney Need, but she had not seen the Township's scope of work.

Supervisor Davis stated his office will share that document so the proposal could be finalized with incorporating the Scope of Work document.

Supervisor Davis asked Ms. Amber to review the Giffels Webster review of the application and proposed releasing a 2-page attorney client work product from Michael Wilczynski's subject to counsel approval.

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Attorney Need and Counsel Fisher agreed that it is a good idea to share it with Ms. Amber.

Supervisor Davis also referred to the HLA reports that would be sent over. He stated that the new Township Planner, Ms. Megan Masson-Minock from Carlisle Wortman, would serve as project manager, coordinating with Ms. Amber, Chairperson Galley, and Trustee Sclesky, and ensuring deliverables are prepared for Planning Commission.

The group discussed upcoming applicant submittals and the Levy company expected sometime in May or possibly sooner.

Counsel Fisher asked about a water drawdown on the site.

Supervisor Davis explained a potential issue regarding permitting authority and timing. He stated a resident contacted EGLE about a potential improper drawdown and EGLE indicated Oakland County would permit the drawdown but wished to be involved in the process as well. Supervisor Davis explained the applicant plans to install a high-capacity well and conduct drawdown testing.

Supervisor Davis stated he hopes to set a meeting in the coming week with the Levy company and the Township's experts to restart the process, allow technical questions, and address public questions.

Supervisor Davis began wrapping up the meeting with agreement on next steps:

1. Ms. Amber will resend a time and materials scope and review shared documents, including the Giffels Webster materials and the Wilczynski letter.
2. The Township will send the six-page scope and coordinate a meeting with the applicant and the Levy team.
3. Planner Masson-Minock will manage coordination and communications to the Planning Commission, with Chairperson Galley serving as the primary point of contact for the Levy application.

Ms. Amber asked a few clarifying questions including whether a schedule for the upcoming water drawdown had been scheduled or if further conversation was needed first.

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Supervisor Davis explained that Levy has completed the metes-and-bounds property description and identified a proposed drawdown location on the property. He stated it would be useful for Ms. Amber to review that location to confirm it is appropriate for the intended testing goals before work proceeds. He also requested confirmation that EGLE does not need to permit the drawdown and that Oakland County is the correct permitting authority.

Supervisor Davis stated he will send Ms. Amber a contact list and requested that all communications include Chairperson Galley and himself to make sure all communications are noted in the Supervisor's files.

Both Attorney Need and Counsel Fisher agreed this communication structure made sense given that the matter is now within the Planning Commission's deliberation.

Supervisor Davis shared that Planner Masson-Minock would prepare public updates to share at Planning Commission meetings that summarize progress and next steps.

Ms. Amber asked about earlier discussions regarding involving Fleis & VandenBrink and a Michigan State University expert.

Supervisor Davis clarified that Dr. Monfils of MSU, who is an expert in prairie fen ecosystems and sensitive species and has worked personally in our prairie fens, has agreed to participate if needed. He will coordinate Dr. Monfils involvement with Danielle if necessary. He continued by explaining if they believe they need a second opinion or review they will loop in Fleis & VandenBrink.

Chairperson Galley stated he has no immediate requests but emphasized the importance of receiving all relevant information so the Planning Commission can address public questions and conduct a complete review.

Supervisor Davis asked resident Chris Todd if he was satisfied with the process and plan with Ramboll.

Mr. Todd agreed with Supervisor Davis.

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Supervisor Davis stated he would contact Ms. Amber after meeting with Planner Masson-Minock and begin coordinating a meeting with the Levy's representatives.

With no further discussion, Supervisor Davis adjourned the meeting.

A handwritten signature in black ink, appearing to read 'Danielle Sink', written over a horizontal line.

Danielle Sink, Recording Secretary/Supervisor's Assistant

6/10/24

Date

A handwritten signature in blue ink, appearing to read 'Brian Piper', written over a horizontal line.

Brian Piper, Superintendent

6-10-26

Date